

DATA PROTECTION INFORMATION

Our handling of your data and your rights - Information according to Art. 13, 14 and 21 of the General Data Protection Regulation (GDPR)

Protecting your personal data is important to us. In accordance with the provisions of Articles 13, 14 and 21 of the General Data Protection Regulation (GDPR), we hereby inform you about the processing of your personal data and your data protection rights in this regard. Which data is processed in detail and how it is used depends largely on the services that are requested or agreed upon. To ensure that you are fully informed about the processing of your personal data, please read the following information.

1. Responsibility for Data Processing

Name and Contact Details of the Data Controller:

3D-Micromac
Technology Campus 8
09126 Chemnitz
Phone: (+49)371-400 43-0
Fax (+49)371-400 43-40
E-Mail: info@3d-micromac.com

Contact details of the Data Protection Officer

Mr. Thomas Hanke
Phone: (+49)173-8856639
E-Mail: datenschutz@3d-micromac.org

2. Origin of the Personal Data

We process personal data that we receive from you in the context of establishing contact, in the context of possible pre-contractual measures or in the context of the possible establishment of a contractual relationship (Art. 13 GDPR). We also process personal data that we receive from third parties (e.g. contractual or cooperation partners) on the same legal basis (Art. 14 GDPR).

3. Categories of Personal Data

We only process personal data that is relevant to establishing contact, initiating or concluding a contract, or carrying out pre-contractual measures. This may include general data about you or people in your company (name, address, contact details, etc.) as well as any other data that you provide to us as part of the preparation and/or execution of a contract. The principles for the processing of personal data in accordance with Art. 5, para. 1 GDPR will be respected.

4. Purposes and Legal Bases of Data Processing

Your personal data will be processed in accordance with the provisions of the European General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (BDSG), if this is necessary

for the establishment, execution and fulfillment of a contract as well as for the implementation of pre-contractual measures. The processing is therefore carried out on the legal basis of Art. 6 para. 1 lit. b GDPR.

If you give us your explicit consent to process your personal data for specific purposes (e.g. sending promotional information by e-mail), the legal basis for this processing within the scope of your consent is based on Art. 6 para. 1 lit. a GDPR. You may withdraw your consent at any time with effect for the future (see section 8 of this data protection information).

If necessary and legally permitted, we will process your data beyond the actual contractual purposes to fulfill legal obligations in accordance with Art. 6 para. 1 lit. c GDPR. In addition, processing may be carried out to protect the legitimate interests of ourselves or third parties, in accordance with Art. 6 para. 1 lit. f GDPR. To the extent required by law, we will notify you separately, stating the legitimate interest.

5. Recipients of Your Personal Data

Within our company, we only share your personal data with those areas and people who need it to fulfill contractual and legal obligations or to fulfill our legitimate interests. These can also be central departments within 3D-Micromac AG (e.g. HR/Sales/Accounting).

Your personal data may be processed on our behalf on the basis of order processing contracts in accordance with Art. 28 GDPR. In these cases, we ensure that the data processing is carried out in accordance with the provisions of the GDPR. In this case, the categories of recipients are internet service providers as well as providers of customer management systems and software providers.

Apart from this, we will only disclose personal data to recipients outside our company if this is permitted or required by law, if the transfer is necessary for processing and thus for the performance of the contract or, at your request, for the implementation of pre-contractual measures, if we have your consent or if we are authorized to provide information. Under these conditions, recipients of personal data may be, for example

- Public bodies in the event of a legal or official obligation
- Recipients to whom the transfer of data is directly necessary for the establishment or fulfillment of the contract (e.g. contractual or cooperation partners, tax and legal advice, etc.)

6. Data Transfer to a Third Country

A transfer of your personal data to a third country is not intended or planned. Data processing will only take place within the European Union and countries within the European Economic Area (EEA).

7. Duration of the Storage of Personal Data

We store and process your personal data to the extent necessary for the duration of our business relationship or until the fulfillment of contractual purposes. This also includes the initiation and execution of a contract.

In addition, we are subject to various retention and documentation obligations, including those arising from the German Commercial Code (HGB) and the German Fiscal Code (AO). Retention and documentation periods range from two to eight years. If the retention period also depends on the

statutory limitation periods, e.g. according to the German Civil Code (BGB), these can generally be three years, but in certain cases up to thirty years.

If the data processing is carried out in the legitimate interest of us or a third party, the personal data will be deleted as soon as this interest ceases to exist. The aforementioned exceptions apply.

8. Your Rights as a Data Subject

As a data subject, you have the right of access according to Art. 15 GDPR, the right of rectification according to Art. 16 GDPR, the right to erasure according to Art. 17 GDPR, the right to restriction of processing according to Art. 18 GDPR, the right to information according to Art. 19 GDPR and the right to data portability according to Art. 20 GDPR.

According to Art. 77 GDPR, you have the right to lodge a complaint with a supervisory authority if you believe that your personal data is being processed unlawfully, without prejudice to any other administrative or judicial remedy. The regulatory authority responsible for our company is located in 01067, Dresden, Germany.

If, in exceptional cases, your data is processed on the basis of your consent, you have the right to withdraw your consent to the use of your personal data at any time in accordance with Art. 7 GDPR. Please note that the revocation only takes effect for the future. Processing that took place before the withdrawal is not affected. Please also note that we may have to retain certain data for a certain period of time in order to comply with legal requirements (see section 7 of this data protection information).

Right to Objection

If your personal data is processed in accordance with Art. 6 para. 1 lit. f GDPR to protect legitimate interests, you have the right to object to the processing of this data at any time in accordance with Art. 21 GDPR for reasons arising from your particular situation. We will then no longer process this personal data unless we can demonstrate compelling legitimate reasons for the processing. These must outweigh your interests, rights and freedoms, or the processing must serve the assertion, exercise or defense of legal claims.

To exercise your rights, including with respect to an objection, you may contact the Data Controller or our Company Data Protection Officer using the contact information provided in Section 1.

9. Necessity for the Provision of Personal Data

The provision of personal data for the purpose of deciding on the conclusion of a contract, for the fulfillment of a contract or for the implementation of pre-contractual measures is voluntary. However, we can only make a decision within the framework of contractual measures if you provide personal data that is necessary for the conclusion of the contract, the fulfillment of the contract or pre-contractual measures. Without this data, we will generally not be able to conclude or execute a contract with you.

10. Automated Decision Making

We generally do not use fully automated decision-making processes in accordance with Art. 22 GDPR to establish, fulfill or implement a business relationship or for pre-contractual measures.